CA-PMM

Project Name: ISAWS Migration

OCIO Project #: 0530-205

Department: Office of Systems Integration (OSI)

Revision Date: 6/5/09

Status Report

Status Report – Project Manager to Sponsor

Current Status Report

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	Yes			
2. Were any key milestones or deliverables rescheduled?	No			
3. Was work done that was not planned?	No			
4. Were there any changes to scope?	No			
5. Were tasks added that were not originally anticipated?	No			
6. Were any tasks or milestones removed?	No			
7. Were any scheduled tasks not started?	No			
8. Are there any new major issues?	No			
9. Are there any staffing problems?	No			

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Look Ahead View

Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or	No		
2. Do any key milestones or deliverables need	No		
3. Is there any unplanned work that needs to	No		
4. Are there any expected or recommended changes to scope?	No		
5. Are there any tasks not originally estimated that will need to be added?	No		
6. Are there any tasks or milestones that should be removed from the plan?	No		
7. Are there any scheduled tasks whose start will likely be delayed?	No		
8. Are any major new issues foreseeable?	No		
9. Are any staffing problems anticipated?	No		

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Current Status and Accomplishments:
Deliverables completed: Site Preparation Complete: Calaveras County, General Change Management Plan, Master Training Delivery

Project Milestones:

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
System Test	4/3/09	4/3/09	Completed		4/3/09
User Acceptance Test	6/10/09				
Wave I Implementation	11/2/09				
Wave 2 Implementation	3/1/10				
Wave 3 Implementation	6/1/10				

Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule	X			
Milestones	X			
Deliverables	X			
Resources	X			
OneTime Cost	X			
Continuing Cost	X			

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Status Reports – Sponsor to Steering Committee

Summary Milestones and Highlights

Project Milestones:					
List key milestones and their dates from the project schedule. Explain in issues section if a milestone's status is behind.					
Milestone	**Target Date**	**Forecast Date**	**Status**	**If Delayed, Impact to Implementation Date**	**Date Completed**
System Test	4/3/09	4/3/09	Completed		4/3/09
User Acceptance Test	6/10/09				
Wave 1 Implementation	11/2/09				
Wave 2 Implementation	3/1/10				
Wave 3 Implementation	6/1/10				

Variances
Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or

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	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule	X			
Milestones	X			
Deliverables	X			
Resources	X			
One Time Cost	X			
Continuing Cost	X			

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Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score
1. Customer Buy-In	High Degree of Buy-In	0	0
	Medium Degree of Buy-In	1	
	Low Degree of Buy-In	2	
2. Technology Viability	Strong Viability	0	0
	Medium Viability	1	
	Weak Viability	2	
3. Status of the Critical Path (delay)	<5%	0	0
	5% to 10%	1	
	>10%	2	
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	0
	5% to 10%	1	
	>10%	2	
5. High-Probability, High-Impact Risks	0 to 3	0	0
	4 to 6	1	
	>6	2	
6. Unresolved Issues	On time	0	

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(on time resolution)	Late with no impact	1	**0**
	Late impacting the critical path	2	
7. Sponsorship Commitment	Fully engaged	0	**0**
	Partially engaged	1	
	Inadequate enagement	2	
8. Strategy Alignment	Strong alignment	0	**0**
	Partial alignment	1	
	Weak or no alignment	2	
9. Value-to-Business	Strong	0	**0**
	Medium	1	
	Weak	2	

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10. Vendor Viability (provide rationale for the rating in the field following the scorecard)	Strong	0	**0**
	Medium	1	
	Weak	2	
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	**0**
	80-90% on time	1	
	<80% on time	2	
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	**0**
	80-90% on time	1	
	<80% on time	2	
13. Actual vs. Planned Resources	>90% assigned and available	0	**0**
	80-90% assigned and available	1	
	<80% assigned and available	2	
14. Overtime Utilization (% of effort that is overtime)	<15%	0	**0**
	15-25%	1	
	>25%	2	
15. Team Effectiveness	Highly Effective	0	**0**
	Moderately Effective	1	
	Ineffective	2	
		Total	**0**

Green = 0 - 8
Yellow = 9 - 19
Red = 20+

Vendor Viability Rating Rationale

This is a high degree of confidence and collaboration between the C-IV project and the C-IV contractor (Accenture). Accenture has extensive experience in implementing large systems. Accenture has successfully implemented the orginal four C-IV counties and will be doing a similar type of implementation for the 35 ISAWS counties.

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